

POSITION TITLE: DPW OPERATOR/LABORER

DEPARTMENT: DEPARTMENT OF PUBLIC WORKS

SUPERVISOR: PUBLIC WORKS SUPERINTENDENT

LOCATION: PUBLIC WORKS GARAGE

HOURS: Full-time position. Hours will be adjusted to meet the needs of the organization.

A. GENERAL STATEMENT OF DUTIES:

Employees in this category perform semi-skilled and manual work in the operation of equipment and maintenance of facilities within the Public Works Department of the village. Persons filling this category report directly to the Public Works Superintendent.

B. EXAMPLES OF WORK:

Operation of dump truck, backhoe, front-end loader, street sweeper, lawn tractors and snow plow. Street patching and repair. Municipal building maintenance. Grass cutting – all parks and non-utility owned public property. Proper care and maintenance of all plantings in public parks or parkways, including tree trimming and planting. Maintain and repair equipment utilized in streets and parks. Such other duties as may be assigned by the Public Works Superintendent.

C. REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Working knowledge of the operation, servicing and maintenance of standard equipment. Working knowledge of the tools, methods and materials commonly used in street and park maintenance. Working knowledge of occupational hazards and safety precautions. Ability to operate various types of automotive equipment. Ability to understand and carry out oral and written instructions. Ability to meet and converse courteously with the public.

D. ACCEPTABLE EXPERIENCE AND TRAINING:

A minimum of high school graduation is required. Candidate must absolutely have mechanical aptitude and experience. Previous experience in motor equipment operation.

E. ADDITIONAL REQUIREMENTS:

Must have a current valid Wisconsin motor vehicle operator's license and commercial driver license or the ability to attain the CDL within 60 days of date of hire. Must be in good physical condition.