

Saint Patrick's Episcopal Church
Vestry Minutes
October 27, 2014

Following a Vestry Eucharist, the meeting was called to order at 6:48 p.m. Present were: Mark Forbes, Rector, Jan Krumel, Senior Warden, Pete Sale, Junior Warden, Pete Barger, Georgia Reuter, Laurie Smith, Mark Stehle (present via telephone conference call). Absent was: Beryl Frey, clerk of the Vestry.

I. Approval of the Minutes

A) Minutes of 9/22/14 – Jan Krumel reported that the date listed at the top of the minutes was 9/28/14. Amend to reflect the correct date of 9/22/14. Also, two sections in the minutes had unclosed parenthesis. Amend to close parenthesis. A motion to approve the minutes as amended was made by Laurie Smith and seconded by Mark Stehle. Motion carried unanimously and the minutes were approved as amended. An addendum to the August minutes will include the following three points concerning the vote on landscaping: 1) The approved one year landscape maintenance contract for \$635 was funded by a gift. 2) The Vestry approved spending as much as \$40,000 on completing the landscaping based on a recommendation from Land Use. 3) Pete Barger wanted it noted in the minutes that he was not present when the vote was taken and, if time allowed, this expense should have been vetted by Finance.

II. Treasurer's Report

A) Financial Statements from September – Barbara Brown attended the meeting and reviewed the financial statements with the Vestry. Pete Barger expressed some concern about being behind \$11,000 in pledge revenue. Barbara pointed out that if you look at YTD revenue January through September, we are ahead of 2013. Julie Lynch commented that she will be concerned only if we are still behind by the middle of November as contribution statements have just gone out. Pete Barger questioned why Outreach is under budget by \$2,500 and it was determined because they have not done their Christmas outreach projects yet.

III. New Business

A) Land Use – George Godwin, Bill Barger and Kurt Karnatz attended the meeting to give an official, comprehensive report on Land Use which will be followed by Q&A. George opened the report by bringing the Vestry up to date on how we arrived at where we are today as it relates to Land Use. Pete Barger reported that in August a motion was made by the Vestry to approve spending up to \$40,000 on landscaping and irrigation based on recommendation from Land Use. Pete asked Land Use to justify this recommendation. Discussion determined that there may have been some unintended miscommunication. Pete asked that in the future if Land Use is making a recommendation to the Vestry (or any ministry for that matter) that the recommendation be put into writing. Further discussion by the Vestry revolved around the direction of the Land Use Committee. The committee

was formed to see the Cram project to completion. Now that it is nearly complete, the Vestry needs to determine what role Land Use will play going forward. It was decided that they will continue their work as an Ad Hoc Advisory committee and see through completion the following three tasks: 1) The Triangle of property at the rear of Saint Patrick's and Mock property to include road access to the back of our property, 2) Signing Lien Waiver with Dr. Cram protecting us from unfinished work (statute of limitations 120 days) and 3) the square piece of land outside the choir room. A motion was made by Pete Sale for Land Use to continue their role as an advisory Ad Hoc Committee until the completion of 1) Triangle/road easement 2) Choir Room square of land and 3) Lien Waiver are completed. The motion was seconded by Georgia Reuter and carried unanimously. Jan Krumel will communicate the motion to Land Use.

IV. Committee Reports

- A) Georgia Reuter reported that Coffee Hour is going well. People seem to really like having it, although nobody has signed on to help with the coffee hour yet. Georgia also reported that Foyer Groups have been formed and underway. She also made a comment that the Greeters and Newcomers Ministry need some attention. That ministry is under the leadership of Mason Reuter. Laurie Smith commented that the Coffee Hour perhaps should only offer one table instead of two. It seems the one on the left is not being used. Georgia told Laurie that lots of thought and planning went into the placement of tables.
- B) Rector's Report – Waived
- C) Financial Stewardship – Pete Barger informed the Vestry that the mortgage is up and Finance has met and has decided to stick with Aquesta for our mortgage. They have decreased our interest from 4.75 to 4.11 with a 25 year amortization with a balloon in 5 years, and they have agreed to drop the prepayment penalty. Pete Barger offered a motion to accept the recommendation of the Finance Committee to stick with Aquesta Bank as our mortgage provider at an interest rate of 4.11 with a 25 year amortization with a balloon in 5 years, and no prepayment penalty. The motion was seconded by Georgia Reuter and carried unanimously. Pete reported nothing new on the cell tower – still in process. Pete also noted that David Page has agreed to assume the role of Finance Committee chair. Lastly, he reported that budgets are needed from everyone and he needs to have a targeted revenue number as soon as possible.
- D) Worship Support – Waived
- E) Preschool – Julie Lynch reported that she is experiencing budget issues with the preschool and cannot support the \$10,000 rent to the church in next year's budget due to mandated pensions costing approximately \$8,000. Julie also reported that testing has been completed for mold with no significant issues but a moisture problem still exists that need to be addressed. Jim Sabine has presented action steps to address the problem. Lastly, Julie asked if we are obligated to use the Dioceses' source to provide us with property and liability insurance or can we

obtain quotes from other sources. Nobody had a clear answer so Julie will call the Diocese to find out.

- F) Outreach – Room in the Inn will kick off on December 18.
- G) Communications – Laurie Smith discussed the summary of communications plan for vision and mission. A Vestry Forum had been tentatively set for November 2nd but Laurie did not feel all ministries were prepared with an implementation plan in time for the forum. Laurie feels a Vestry Forum should be held quarterly to keep the momentum going. Pete Sale and Jan Krumel suggested pushing it back until after the pledge campaign has been completed. The feeling was January would be the right time for the next Vestry Forum about vision and mission implementation. A firm date will be decided at the December meeting. Laurie is working with Walter Klepfer on updated our current website to reflection the vision and mission. He is currently trying to do things that will not cost a lot of money but is working on getting budgetary idea for creating a new website. He thinks that building and hosting could be accomplished for as low as \$1,000 a year. Laurie asked the Vestry to please provide him with content for the pulse of vision and mission piece in the Sunday News. He is thinking about creating a template to help with that.

V. Adjournment

- A) A motion to adjourn the meeting was made by Pete Barger and seconded by Pete Sale. The motion carried unanimously and the meeting was adjourned at 10:35 p.m. and closed with prayer.

Minutes Respectfully Submitted by,

Beryl Frey
Clerk of the Vestry