

# Les Mis Project Plan

Task Name	Duration	Start	Finish	Predecessors	Assigned To	% Complete	Status
1 <input type="checkbox"/> <b>Determine Financial Budget</b>	6	01/18/15	01/23/15		Brian Fitzpatrick		
2 Meeting with Mary Whipkey, Joe G, Joe Farina	1	01/18/15	01/18/15				
3 Budget Approval	1	01/23/15	01/23/15				
4 <input type="checkbox"/> <b>Ad and Patron Drive</b>	82	01/12/15	04/03/15				
5 Select Ad and Patron Chair and Committee	6	01/12/15	01/17/15				
6 Ad and Patron Planning Meeting							
7 New Ad and Patron Process Determined							
8 New Ad Form Created							
9 School Kick-Off of Ad and Patron Drive							
10 Roles Determined for Ad Book Production							
11 Close Ad and Patron Drive	1	04/03/15	04/03/15				
12 <input type="checkbox"/> <b>Marketing Campaign</b>	80	01/12/15	04/01/15				
13 Select Marketing Chair and Committee	6	01/12/15	01/17/15				
14 Website Development - Go Live	13	01/14/15	01/26/15				
15 Save the Date Cards							
16 Show Poster Production	1	02/15/15	02/15/15				
17 Lawn Signs	1	03/29/15	03/29/15				
18 Press Release Developed	1	02/10/15	02/10/15				
19 Promotional Videos	1	03/01/15	03/01/15				
20 <input type="checkbox"/> <b>Media Plan</b>	1	04/01/15	04/01/15				
21 Radio	1	04/01/15	04/01/15				
22 TV	1	04/01/15	04/01/15				
23 <input type="checkbox"/> <b>Social Media</b>	1	02/15/15	02/15/15				
24 Facebook	1	02/15/15	02/15/15				
25 Twitter	1	02/15/15	02/15/15				
26 Instagram	1	02/15/15	02/15/15				
27 <input type="checkbox"/> <b>Print</b>	15	02/15/15	03/01/15				
28 Irish Times Promotion	1	02/15/15	02/15/15				
29 Catholic Publications	15	02/15/15	03/01/15				
30 Parish Bulletins	15	02/15/15	03/01/15				
31 Web Blog Content	1	02/15/15	02/15/15				
32 Alumni Direct Mail Campaign	15	02/15/15	03/01/15				
33 <input type="checkbox"/> <b>Special Events Coordination</b>	120	01/11/15	05/10/15				
34 Select Special Events Chair and Committee	6	01/12/15	01/17/15				
35 Plan Mother's Day Brunch and Show	1	01/11/15	01/11/15				
36 Caterer	3	05/08/15	05/10/15				
37 <input type="checkbox"/> <b>Plan Tech Dinner (Sunday April 26th at 4pm)</b>	74	01/18/15	04/01/15				
38 Caterer	74	01/18/15	04/01/15				
39 Invitations	74	01/18/15	04/01/15				
40 <input type="checkbox"/> <b>Plan Premier Night</b>	103	01/18/15	04/30/15				
41 Red Carpet	1	04/30/15	04/30/15				
42 Video Interviews	1	04/30/15	04/30/15				
43 Caterer	74	01/18/15	04/01/15				
44 <input type="checkbox"/> <b>Concessions Committee</b>	104	01/18/15	05/01/15				
45 Select Concession Chair and Committee	10	01/18/15	01/27/15				
46 Coordinate Dates for Concession Sales	10	01/18/15	01/27/15				
47 Assist Business Manager in Sales of B&B Videos	1	01/18/15	01/18/15				
48 Coordinate Speciality Food Items for Sale	104	01/18/15	05/01/15				
49 Coordinate Any Show Spirit Wear	23	01/18/15	02/09/15				
50 Coordinate Procurement of All Items							



	Task Name	Duration	Start	Finish	Predecessors	Assigned To	% Complete	Status
51	Coordinate All Volunteers							
52	Coordinate Candy Gram Ideas and Volunteers							
53	<input type="checkbox"/> <b>Box Office and Ticket Committee</b>	3	02/14/15	02/16/15				
54	Select Ticket Chair and Committee							
55	Tickets Go On Sale to Parents (Pre-Sale)	1	02/14/15	02/14/15				
56	Tickets Go On Sale to Public	1	02/16/15	02/16/15				
57	Coordinate Dates to Sell Tickets							
58	Coordinate Volunteers to Sell Tickets							
59	Coordinate with Business Manager Training Sessions of TIX							

Comments